

# PROSPECTUS



Session : 2021-22

**BAPUJEE COLLEGE, SARUKSHETRI**

P.O.- SARTHEBARI \* DIST.- BARPETA (ASSAM)

PIN - 781307

E mail - principal.bapujee@gmail.com



ACCREDITED "B" Grade BY NAAC (2016)

Established : 7<sup>th</sup> August, 1970

**Affiliated to**  
**Gauhati University**  
Guwahati : Assam

## P R E F A C E

Bapujee college is the largest institution of Higher Education situated in the eastern part of Barpeta District comprising a vast area of Paka and Sarukshetri Mauza. The college is dedicated to Mahatma Gandhi (Bapujee), the "Father of the Nation" with the primary objectives that along with the spreading of knowledge through this institution, the students may acquire the noble virtues like truth, non-violence, love and other humanistic values propagated by Mahamanav Mahatma Gandhi.

Bapujee college is an Arts college with several departments and vocational subjects. The college has also a study centre of Krishna Kanta Handiqui State Open University and a spectacular library with a large number of books.

Some noble and enthusiastic people of knowledge-thirsty Sarukshetri and Paka Mauza established this college on 7th August in the year 1970 . Sheer hard work , love and faith of this group of people along with the donation received from the people led to the well being and prosperity of the institution. The college campus is situated in a low lying place Barsala Bilar Pathar, known at present as Bapujee Nagar under greater Sarthebari which is famous for bell metal industry. Since its inception, the college with the bright light of knowledge , has been fighting incessantly against the darkness of ignorance. It is moving forward in its journey for spreading higher education in this rural area . This has been possible for the hard labour and dedication of the teachers, employees and perseverance of the students. Moreover the Principal (s) and the Governing Bodies of this college, the Alumni, the Guardians and the people of the locality have contributed much to lead the college in the right direction.

Bapujee College has made a spectacular progress in its infra-structural and academic aspects in a short span of time. But to keep pace with the advancing nations , we must have an education leading to the allround development of the students . The present century has witnessed tremendous changes taking place in the field of higher education. Education must contribute towards national development through dissemination of specialized knowledge and

skills. So, higher education must be dynamic, constantly entering unexplored areas relevant to the local needs, based on the local resources. Many job-oriented courses, therefore, may be introduced in a systematic way. Higher Education can no more be confined to teaching and learning process only. Educational process should be linked with production and employment. In this respect, NAAC's assessment process is a great effort towards the improvement of Higher Education system. Keeping in view such economic and socio-cultural situation of the changing world, the college will try to help the students to face boldly the challenges of the new world order.

It is a matter of satisfaction to all concerned that our college was accredited "B" Grade by the "National Assessment and Accreditation Council" (NAAC) of U.G.C. in the year 2016. At present the college has been celebrating Golden Jubilee since 7th August, 2019.

Bapujee College is a higher institution of co-education in the stream of Arts. It is in fact dedicated to the all-round development of the students in their physical, mental and spiritual aspects. The present world, of course, requires much more from the students. They must attain real knowledge regarding life and the world, so that they can face the challenges offered to them in this age of globalization. The college therefore, aims at quality education.

I am also proud to announce here that the Science stream for Bachelors along with computer education shall be introduced in the college recently and the construction of laboratories for the above course has already been completed.

On the eve of this new academic session 2021-22, I would like to call upon my colleagues, students and also the guardians to come forward and work as a team for the welfare of the institution. With this I welcome the newcomers to this college and hope that their sincere effort will bring laurels to the college in the days to come.

Date : July, 2021

*With best wishes*

**Dr. Ramesh Das**

**Principal**

Bapujee College, Sarukshetri,

P.O.- Sarthebari, Dist.- Barpeta (Assam)

## Principal's Message



Bapujee College, Sarukshetri was established in 1970 with only a handful of students, limited faculty, little property, but a determined mission of imparting quality education and keeping cultural heritage intact. The college, which came into being under the collective efforts and noble initiative of the people of Sarukshetri, has since developed into a premier institution of this region, and completes 51 years of its glorious existence this year.

Bapujee College aims for continual growth in the quality of all academic activities with a sense of commitment to fully meet the expectations of the students, parents and society at large. We believe in offering an intellectual and cultural environment conducive to the development of cognitive and affective domains of our students, and in creating the right conditions for growth for each and every student so that they acquire the right set of skills to adapt themselves to the competitive world.

In addition to the Bachelor of Arts, the College boasts of U.G. courses under K.K. Handique open distant learning and diploma course in cutting and tailoring. From the previous academic year the College has introduced a UGC sponsored Vocational Diploma course in Computer Application, in addition to having an open-access computer lab which students can use for academic purposes. Under the UGC's National Skill Qualification Framework (NSFQ), we have also introduced a one-year diploma course in Foundation of IT and Web Design. The introduction of NCC is already much in progress and will hopefully be launched in the coming year. We are also proud to announce that the Bachelor of Science course shall soon be introduced in the college.

Dear students, always remember that hard work, confidence and perseverance are the most important traits in a person that lead to success in life. With best wishes, I welcome you all to this institution of higher learning with a nurturing and caring environment in every aspect that will assure you grow into empowered and independent human beings.

***Dr. Ramesh Das***  
***M.Sc, Ph.D.***

## MISSION AND VISION

*Bapujee College  
aspires to provide the students with an  
excellent higher education which is  
designed to instil into them  
self - discipline , compassion, and a sense  
of responsibility for social  
justice as well as brighten up their job  
prospects. The college tries to generate  
an atmosphere which teaches to cultivate  
respect for the elders and other  
people and promotes  
spiritual growth of the students.*

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**THE MOTTO  
OF THE COLLEGE**

*"To step forward  
for  
Achievement  
of  
Excellence  
in  
Education."*



## THE GOALS

1. To furnish the best teaching-learning process to the rural students to learn how to move ahead with the changing time.
2. To make higher education more accessible and affordable to desirous candidates of all economic backgrounds.
3. To enlighten the area through the learners by broadening their outlook and increase the sense of national integration.
4. To help the students to cultivate and boost cultural awareness.
5. To make the learners competent to earn good and respectable livelihood.

## OBJECTIVES

**A student, after successfully completing the T.D.C. course :**

- a) will develop his/her physical, mental and spiritual aspects by which he/she can cope with the changing world.
- b) will learn better means of livelihood,
- c) will contribute to nation-building process as a conscious and responsible citizen.
- d) will be able to use the natural resources for his/her upliftment as well as the development of the society.

## LOCATION

Bapujee college is situated at present at Bapujee Nagar of Sarthebari under Sarukshetri Mouza in the district of Barpeta (Assam). The location of the college was earlier known as Barsala Bilar Pathar, a revenue village under Sarthebari Circle Office. It is covered by greenery and emits a pollution-free atmosphere. It is well-connected with all the places around it by roads. The college campus is located at only one K.M. to the south east from Sarthebari Bus Stand. It is 27 K.M. from Barpeta, the district Head Quarter and 26 K.M. away from Nalbari Town. The college is at a distance of 85 K.M. from Guwahati, the capital city of Assam.

## INFRASTRUCTURE

Bapujee college received affiliation under Gauhati University in the year 1971 upto Degree level in the Arts Stream. In the year 1979, the college was taken under Deficit system of Grant-In-Aid. It was included under 2 (f) and 12 (B) of U.G.C. Act 1956 on 31-03-1979 and 23-04-1992 respectively. Along with other deficit colleges of Assam, our college was provincialized by the Govt. of Assam with effect from December, 2005.

## **1. The College Buildings :-**

The college has six buildings containing 12 classrooms, 2 Laboratory rooms for Geography and Education each. The college possesses a two storied building, the first floor of which is used as central library with reading room attached to it. The ground floor of this building is being used as class rooms. The college has got a separate administrative building.

A Computer laboratory funded by RUSA has been recently constructed. Keeping pace with time, the college has also started constructing a digital classroom and a conference hall. Another building is being constructed with the financial assistance from RUSA under 2.0 scheme.

### **a. Departmental Common Rooms and Libraries :-**

A large room has been partitioned into eight rooms to accommodate eight departments except the departments of Assamese & Geography. These two departments have two separate rooms to be used as departmental common rooms. Each department is furnished with a small departmental library the almirahs and books of which are donated by teachers as well as in a few cases by external agencies.

### **b. College Canteen :-**

A well-equipped and hygienic canteen exists within our college campus and it serves during day time. It caters to the need for refreshments of the students, teachers and other employees of the college at reasonable price.

### **c. The Central Library :-**

The college has a Central Library which is fully digitized and with a reading room attached to it. It is rich in stock of text as well as reference books of all arts subjects besides mathematics and statistics. The college library has a large stock of valuable books of social, cultural, religious and historical importance of national interest. It subscribes to magazines, news papers and journals for the use of students and teachers. The library has well-organized catalogue system, Book Bank and book binding facilities. The college library provides xerox facility to all the students and the teachers at a very concessional rate. Over and above them, there are sufficient numbers of periodicals, national level journals, magazines, news letters, year books, pamphlets, etc. There are also other reading materials in plenty in the college central library. The central library is in the process of digitization.

### **d. College Auditorium :**

As a common platform for the development of the students' academic and extra-academic potentialities, construction of an auditorium was begun in 2009. Though the construction is still under way, the stage part is almost complete.

### **e. Students' Common Rooms :**

We have got our girls' common room renovated. The renovation was done in order to make it spacious and cosy.

The boys' common room has also been reconstructed recently. The reconstruction was undertaken to make it roomy enough for the boys' comfortable sitting and playing indoor games.

## 2. College Play-ground :-

The college has a spacious play ground of its own. Students can cultivate and develop their sporting talent with the help of this play ground.

## 3. Internet :

The college has got internet facility with its own website, which is of great importance in this age of information and technology for both the teachers and the students. The internet connection has been established at the college with the assistance of University Grants Commission. This facility is available to the students in the central library. Arrangements are being made to extend this same facility very soon to the teachers in their respective departments. Wi-fi internet facility within the college campus has been made available by the college authority.

## 4. The College Campus :

The college campus is a large one containing more than 14 Bighas of land. The whole of the college campus is surrounded by a concrete wall. In Barshala Bilar Pathar the College owns another plot of land measuring 40 bighas. The main gate (Bhaba Nath Bhuyan Memorial Gate) with a metal device for preventing animals from entering the campus is in the eastern side of the college.

# FACILITIES FOR THE STUDENTS

## 1. LIBRARY FACILITIES :

- (a) Students are provided with two "Smart Library Cards" for transaction of books. Students with Major in any subject are allowed one additional card. They can borrow both text and reference books from the Central Library for a specific period and renew them as long as possible.
- (b) Students securing 60% and above in HSLC and H.S. Exams. and students securing 55% and above in B.A. 1st Year and 2nd year Exams are issued one special merit card against which three books are lent.
- (c) Each S.C.,S.T. student were privileged to have two special cards from the last year.
- (d) Dr. Renu Goswami, Rtd. HOD, Education, Handique Girls' College, Guwahati donated nearly 100 Nos. of books to the Central Library on 25<sup>th</sup> May, 2017.

***N.B. :- One notable feature of our Central Library is that it allows people engaged in research works and other distinguished person interested in study to read in the Central Library in the library hours with due permission of the principal of the college.***

## 2. SCHOLARSHIP :-

The students of our college may avail themselves of the following types of scholarship by fulfilling the requisite conditions.

- (a) Central National Scholarship.

- (b) National Merit Scholarship for children of school teachers.
- (c) SC, ST, OBC, MOBC scholarships.
- (d) In addition to these scholarships, prizes are awarded to the distinguished students by various faculty members of our college.
- (e) There is a provision of stipend for Degree students sanctioned by UGC as per its guideline.
- (f)
  - Provisional for undergoing NCC and NSS training programme.
  - Availability of digital class room.
  - Free educational tour for selected students.
  - Free computer education ( for selected stidents)
  - Career counseling programme.
  - Special provisions for poor students.
  - Training session on cutting and tailoring.
  - training on sports and physical fitness.
  - Occasional Training session on songs and drama.
  - Remedial classes.
  - Free health ckeck up ( occational) for students.
  - Availability of hygienic canteen.

### 3. HOSTEL FACILITIES FOR GIRLS :-

For providing girl students of our college with accomodation we offered hostel facilities for them from 2015.

Willing students (Female) will be supplied online with hostel admission forms (free of charge) on the date / dates of general admission . All necessary informations concerning the hostel admission process will be available in the form. Willing students shall have to fill in and submit the hostel admission form annexed herewith. (See Annexure - 1 & 2)

## INCENTIVE TO STUDENTS

1. This year admissions into all classes will be free of fees.
2. Students admitted to the H.S. 1st year class securing Star Marks and above in H.S.L.C. Examination and the students admitted to the T.D.C. 1st year class securing Star Marks and above in the H.S. Final Examination will get special incentive.
3. Several departments of the college have resolved to award prizes in cash or kind to the students who secure 'Letter Marks' in H.S. Final Examination and 1st class in B.A. 3rd year Final Examination.
4. Student securing 1st class in History will be awarded "BOLIN SAIKIA MEMORIAL PRIZE" of Rs. 2222/- with a valuable book by Dr. Munin Saikia,

- Head of the Deptt. of History.
5. Mr. Khageswar Deka, former president of Guardian Committee of our college, offers " The Kohiram Das Memorial Prize" to the student who secures the highest marks in H.S. Final Examination from this college. The college resolved to award a felicitation certificate along with the prize.
  6. The student who scores highest mark in assamese (Honours) in B.A. final exam. feom our college will be a warded **PRATIMA DEKA Memorial Prize** of Rs 3000/= ( three Thousand) only along with a falicitation certificate from the academic session 2021-2022 by Mr. Bipul Deka. Asst. Professor in Assamese, Bapujee college, Sarukshetri.

### **STUDENTS' POOR FUND**

The poor, punctual and meritorious students who are not in receipt of any scholarship are eligible to apply for some monetary relief from the Students' Poor Fund. Genuine cases are favourably considered. Such students get financial assistance at the time of filling up the forms of Final Examinations.

### **STUDENTS-TEACHERS FORUM**

The college has a Union Body for students. All the members of the Student Union are elected by the students of the college during the month of September/October of each academic session. The election will be conducted on the basis of Lyngdoh Committee's, Report and the constitution of 'Bapujee College Student Union'. All process regarding the election is vested on a committee constituted by the Principal for the purpose.

The Union Body looks into the grievances of the students and places them before the college authority for solution. It is entrusted with the responsibilities of conducting students-related functions and extra curricular activities. The secretaries of the Union Body must not mismanage the fund collected against different portfolios and they shall work under the guidance of the Prof.in-charges of the different portfolios.

### **IDENTITY CARD**

A non transferable Identity Card duly signed by the Principal / Vice-Principal of the college is issued to each student. This significant document may be produced by the students wherever demanded.

### **COLLEGE UNIFORM**

Our college believes in discipline and unity. Accordingly, it insists upon uniform dress among the students. The uniform dress for the girls has been decided as Salwar-Kameez whose details are as follows.

- (a) The colour of the Salwar is black .
- (b) The Kameez must be light blue, and
- (c) The 'Do-patta' must be black.
- (d) It ought to be decently tailored.

Black pants and light blue shirt will constitute the uniform dress of the boys.

### **RECREATIONAL FACILITIES**

The college has separate common rooms for boys and girls. The common rooms are furnished with news papers and magazines, indoor games and sports tools etc. Students, both boys and girls, can use their leisure period sportingly according to their choices.

### **REMEDIAL CLASSES :**

There are provisions for remedial classes for weak students, specially for ST, SC, OBC and MOBC students in our College.

### **EXTRA CURRICULAR ACTIVITIES :**

There is sufficient scope for developing extra curricular activities in sports, athletics, indoor games, drama, songs, literary activities and debating in our college. Certificates and prizes are awarded annually to the deserving participants. Efficient students can participate in inter college football tournament, Inter college debate competition, Inter college youth festival of Gauhati University and elsewhere.

### **EXCURSION AND FIELD TRIPS :**

Students of our college get the facilities for excursion and field trips as per G.U. circular. The college provides facilities for excursion to the students of various departments at a concessional price provided that the Govt. sanctions for it.

### **FRESHERS' SOCIAL**

The Freshers' social is organised by the Students' Union of our college at the very beginning of a new academic session to welcome the fresh learners. On this occasion , the college teachers and the senior students welcome them amiably and amicably, besides giving them hints about how-to-do in the college life as well as in life in general.

### **NATIONAL SERVICE SCHEME :**

The students of our college may engage themselves in the programme of National Service Scheme (NSS) which will help their career and social involvement. There is an Advisory Committee to manage the N.S.S. Programmes headed by the Principal as Chairman.

### **DEPARTMENTAL AND OTHER FORUMS :**

Departments and other forums organize seminars, workshops, popular talks in which the students directly participate for extra curricular learning . The forums of our college are:-

1. Asomiya Bhasa Sahitya Chora.
2. Planning Forum .
3. Political Science Society.
4. Women Studies and Research Cell.
5. Advisory Committee for N.S.S.
6. Medical Unit.
7. Grievance Redressal Cell.
8. Vocational Management unit.
9. Bapujee College Disaster Management Committee.
10. ICT Cell
11. Academic Committee
12. Reserch Committee
13. Career Councelling Cell
14. Anti-Ragging Committee
15. Skill Development Cell
16. Cells Against Sexual Harassment
17. Placement Cell

### I.Q.A.C.

Bapujee College set up an Internal Quality Assurance Cell (I.Q.A.C.) at the college in pursuance of the direction of NAAC. The most important functions of the I.Q.A.C. are improvement , assessment and extension of quality in every aspect of this higher educational institution.

### GUARDIANS' ASSOCIATION

The college has a Guardians' Association, a platform for guardians of the students. The guardians can use this platform for sharing their views with the administration, employees, and students of the college regarding any matter relating to the development of the college and can offer their valuable suggestions, opinion etc.

### ALUMNI ASSOCIATION

The college has an Alumni Association which is an important platform for ex-students of this college. They are welcome to express their valuable constructive opinions and views for academic progress of the college. They feel proud by taking part in the development of the college. Mr. Chatrapati Talukdar is the President and Mr. Chittaranjan Barman is the secretary of the current Alumni Association.

## DAYS OF OBSERVATION IN THE COLLEGE

The college observes the following memorable days in the college with whole hearted participation of both the students and the teachers.

August, 7	-	Foundation Day of the College.
August, 15	-	Independence Day
October, 2	-	Birth Day of Mahatma Gandhi as International Non-violence Day
January, 26	-	Republic Day
March, 8	-	International Womens' Day.
June, 5	-	World Environment Day.
June, 21	-	International Yoga Day.

N: B: - Saraswati Puja is observed every year.

## ACADEMIC ACHIEVEMENT

Our college can boast of a glorious record of results achieved both in P.U./ H.S. and B.A. levels. We name below only those who deserve mention.

### P.U. / H.S. Final Exams.

<u>Sl. No.</u>	<u>Names</u>	<u>Exam and Year</u>	<u>Position</u>
1.	Miss Pratibha Deka	P.U. (Arts), 1982	9th
2.	Miss Ruparani Bhuyan	H.S. (Arts), 1988	6th
3.	Sri Prafulla Nath	H.S. (Arts), 1989	8th
4.	Sri Jayanta Deka	H.S. (Arts), 1993	10th

### B.A. Final Exams.

1. Late Renu Deka was the first student to pass B.A. with Distinction in 1978.
2. Mr. Suman Barman passed B.A. securing the highest mark in Education under Gauhati University in 2015.
3. Miss Prajjalita Barman passed B.A. securing 1st class 2nd position in Education under Gauhati University in 2016.

Now-a-days a great many students secure 1st class in different subjects in B.A. final examination every year.

## CODE OF CONDUCT FOR STUDENTS

1. The students must be regular and punctual in attending classes, seminars and internal examinations held from time to time.
2. **75% of attendance in class is compulsory for all students to be eligible for appearing in the Final Examinations and for contesting in the port**

folios of 'students Union Body' as per rules of concerning authorities. Election to the B.C.S.U. is conducted following the rules of the Lyngdoh Committe. However the Principal enjoys the right of giving additional responsibility to an elected secretary if any portfolio remains vacant.

3. The students must maintain a high standard of discipline and integrity.
4. All forms of ragging are strictly prohibited.
5. After Puja Vacation, Terminal examinations are held within November. Test Examination for H.S. 2nd year is held in the last part of November. The time schedule for the internal Examinations is subject to change.
6. All the students of the college must obey the rules and regulations constituted by the college authority.
7. The Principal would take disciplinary actions against the students who contravene the rules and regulations.
8. Every student must take Identity Card with him / her and wear college uniform whenever he or she comes to college.
9. A society or association of the students of the college must be approved by the principal for working within the college and outside when necessary.
10. Students showing discourtesy to the authority, teachers, other employees and stake holders of the college will be viewed sternly.
11. **All the students are strictly prohibited from using mobile phones within the college campus, Classrooms and Examination Hall. They may use it in Common rooms only for educational purposes and at emergency situation.**
12. The students should not indulge in menaces like ragging and anti-college activities.
13. Strict action shall be taken if a student is found to be indulging in smoking and chewing gutkha within the campus.
14. The students are expected to co-operate in keeping the class rooms and campus of the college clean. Dustbins for bio-degradable wastes and non bio-degradable wastes are provided keeping in view cleanliness of the institution.

### **ADMISSION PROCEDURE**

1. Students seeking admission in to the H.S. and B.A. classes of this college must apply in the prescribed forms obtainable from the college website along with a copy of college prospectus.
2. Admission is done on the basis of merit (both Honours and Regular course). Of course 50% seats of all the subjects offering major course are reserved for those students who pass H.S. Final Examination from this College.
3. The dates for admission are circulated by the Principal through notices on the college website.
4. Students willing to take major in any subject must secure 30% marks in English and 50% marks in the concerned subject.

5. As per govt. rules a few seats are reserved for SC, ST, OBC, MOBC, physically disabled and deserving students in extra curricular activities etc.
6. The decision of the Head of the Department is final in case of granting Major subject to the students.
7. After the expiry of the last date of admission fixed by the H.S. Council or Gauhati University, no student will be admitted into the college.
8. Number of seats available in various courses is as follows -
  - (a) Higher Secondary 1st Year - 350
  - (b) Higher Secondary 2nd Year - 350
  - (c) B.A. 1st Year - 400

**Number of Seats in Honours & Regular Courses is as follows.**

<b>Subjects</b>	<b>Honours course</b>	<b>Regular course</b>
(a) Assamese	- 55	All students admitted
(b) English	- 20	All students admitted
(c) Environmental Studies -		All students admitted
(c) Economics	- 20	150
(d) Philosophy	- 30	150
(e) Education	- 30	150
(f) Political Science	- 30	150
(g) History	- 20	150
(h) Geography	- 20	150
(i) Sanskrit	- -	150
(j) Elective Assamese	- -	150
(k) Mathematics	- -	150

9. The students should submit the scanned copies of the following documents along with the application form for admission.  
*The original of the same documents must be carried with them for verification on dates fixed by the college authority.*
  - (a) Certificate, Marksheet, Admit Card and Registration Card of H.S.L.C. Examination (*for students seeking admission into H.S. Classes.*)
  - (b) Certificate, Marksheet, Admit Card, and Registration Card of HigherSecondary Examination in addition to the documents mentioned in 10 (a) for verification (*for students seeking admission into B.A. Classes.*)
  - (c) Caste certificate in case of SC, ST, OBC, MOBC candidates.
  - (d) A copy of latest passposrt size photograph duly attested must be attached with the admission form.
10. Students who have passed the qualifying examination earlier than the current year will have to submit a gap certificate from the Head of the institution, last attended or a gazetted officer testifying his / her activities during the interim period.
11. The application form must be duly signed both by the student and his / her

guardian. Inclusion of contact numbers of the guardian at proper places of the application form is mandatory.

12. Bank Account in details of the students (own) is mandatory as per Govt. rule.

## **COURSES OF STUDIES**

For Higher Secondary Classes

### **Compulsory Subjects**

1. English
2. M.I.L. (Assamese)
3. Environmental Studies

### **Elective Subjects**

1. Advance Assamese
2. Economics
3. Logic & Philosophy
4. Education
5. Political Science
6. History
7. Geography
8. Swadesh Adhyayan
9. Mathematics
10. Sanskrit
11. Bihu

N.B. : The students desiring to study 'Swadesh Adhyayan' will be able to study 'History' or 'Geography' as Honours Subject both in Graduate and Post Graduate Courses.

## **For B.A. Classes - (CBCS)**

**CORE , ELECTIVE & ABILITY / SKILL ENHANCEMENT COURSE**

### **1. ABILITY ENHANCEMENT COURSE (COMPULSORY SUBJECTS) BOTH FOR HONOURS & REGULAR COURSE**

- (i) English / M.I.L. (Assamese) Communication Paper - 1st Semester
- (ii) Environmental Science Paper - 2nd Semester

### **2. COMBINATIONS OF DISCIPLINE SPECIFIC & GENERIC ELECTIVE SUBJECTS BOTH FOR HONOURS & REGULAR CORE COURSES.**

- |                                   |                                |
|-----------------------------------|--------------------------------|
| (i) Political Science & Economics | (x) Philosophy & Economics.    |
| (ii) Philosophy & Geography       | (xi) Philosophy & Mathematics. |

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>(iii) Education &amp; Economics</li> <li>(iv) Economics &amp; Mathematics</li> <li>(v) Political Science &amp; Geography</li> <li>(vi) Economics &amp; Geography</li> <li>(vii) Philosophy &amp; History</li> <li>(viii) Education &amp; History</li> <li>(ix) Economics &amp; History</li> </ul> | <ul style="list-style-type: none"> <li>(xii) Education &amp; Geography.</li> <li>(xiii) Education &amp; Mathematics.</li> <li>(xiv) Political Science &amp; History.</li> <li>(xv) Political Science &amp; Mathematics</li> <li>(xvi) Elective Assamese or Sanskrit<br/>and any one subject from<br/>Economics, History , Geography<br/>and Mathematics.</li> </ul> |
|--|---|
- (i) The Regular student under Core Course must choose any one combination of the subjects from the above as Discipline Specific Course (DSC) against first & second semesters. (Viz, Unit Test, Half yearly examination, Test (for H.S 2<sup>nd</sup> Year) examination etc.) conducted by the college will not be allowed to appear in the H.S 1<sup>st</sup> year Annual Examination and H.S Final Examination conducted by the A.H.E.C. (It is mandetory for the students (both 1st year and 2nd Year) as well. all internal examinations for H.S. students are conducted as per the guidlins of the A.H.S.E.C. Those who fail to appear in the said examinations (Viz, Unit Test, Half yearly examinations , Test (for H.S. 2nd Year) examination etc.) conducted by the collge will not be allowed to appear in the H.S. 1st year annual examinations and H.S. Final Examination conducted by the A.H.S.E.C.)
  - (ii) The Regular student of Core course must take the concerned subject of DSC as Discipline Specific elective in 5th and 6th semesters.
  - (iii) The Regular student under Core course must take English as compulsory paper in first & second semesters and MIL (Assamese) as compulsory paper in the third and fourth semesters.
  - (iv) The students seeking Honours in a particular subject from any combination above as Core Course may choose another as Generic Elective from the concerned combination where Honours is taken / allowed.
  - (v) The students of Honours Core course must take the concerned subject of Honours as Discipline Specific elective in 5th & 6th semesters.
  - (vi) The selection of subjects from the combination will be based on its maximum seats capacity of 150 Nos. Otherwise he / she shall have to forego that combination and instead of it he / she shall take another combination on the very date of admission.
  - (vii) **The College offers Honours in English, Assamese, Economics, Political Science , Education, Philosophy, History and Geography.**

- (viii) In no case the subjects against Honours or Regular course once selected or chosen can be changed again.
- (ix) The Skill Enhancement Course will start from 3rd semester for both Honours and Regular course and the details will be notified in new course of time.

## **A GLANCE INTO EXAMINATION SYSTEM- (CBCS)**

1. Examination whether internal or external, theory or practical would be counted separately for the purpose of considering a student as passed or failed.
2. If a student does not appear in a paper (internal or external, theory or practical) in an examination the student will be considered as failed. Any failed paper will be called "Arrear".
3. A student having "Arrear" in external examination either in theory or practical paper shall be allowed to clear the same in the next available end - semester examination with the following restrictions :
  - (a) No student will be allowed to appear in the first and fifth semester simultaneously as the examination of both the semesters would be held simultaneously.
  - (b) No student will be allowed to appear in the second and sixth semesters simultaneously as the examination of both the semesters will be held simultaneously.
4. In case a student fails in any one or more paper in an end semester examination he / she can appear in all the papers in which he / she failed.
5. A student may be allowed once to reappear in any one of the honours theory papers in each of the first, second and third semester for betterment of marks if the candidate secured 'pass marks' in all papers. Student will be allowed to reappear only in the next semester examinations. Marks obtained either in the earlier examination or the subsequent examination, which ever is higher, will be awarded to the student.
6. In order to complete a UG degree a student must obtain pass marks in all the papers prescribed.
7. A student having failed to fill in his examination form in the first semester may be allowed to appear in the second semester if all other eligibility criteria are fulfilled.

8. No betterment will be allowed in internal and practical examination in any semester.
9. A student must pass all her / his semester examinations, including 'arrear' and 'betterment' chances within six years from the date of admission to the first semester. In this context, six years means six academic sessions. In the event of a student failing to do so, she / he will have to take fresh admission in the first semester. Subject to the said condition, a student who could not appear or who failed in any semester examination will be allowed chance to clear the same as follows :
  - (i) First semester with regular third semester examination.
  - (ii) First semester with regular fourth semester examination.
  - (iii) First semester with regular fifth semester examination.
  - (iv) First semester with regular sixth semester examination.

### A GLANCE INTO EVALUATION SYSTEM (CBCS)

A student's performance will be evaluated throughout the year based on continuous assessment. Evaluation of the student's performance in each semester for every course / paper will be based on the following :

- \* Internal Assessment (IA)
- \* End Semester Examination (ESE)

For a student to pass in a course / paper, she / he has to pass in both Internal Assessment and End Semester Examination Separately.

**Internal Assessment (IA) :** IA will ideally account for 20% of the total marks allotted to a course / Paper. For evaluating the performance of the students in a continuous way, the following measures will be adopted for distributing marks earmarked for IA.

Sessional or mid-term examination will be conducted for 50% of the total marks allotted for IA of a course / paper. The sessional examination will be held for 30 marks for the convenience of setting questions and covering the syllabus and the marks secured by the student will be proportionately converted to be out of 10 marks.

20% of the marks allotted for IA will be awarded to the students based on class attendance. If the total marks for IA is 20, then 4 marks will be awarded based on class attendance. The following criteria will be adopted for awarding marks under this category.

- (a) Class attendance from 76% to 80% ----- 1 mark.
- (b) Class attendance from 81% to 85% ----- 2 marks.
- (c) Class attendance from 86% to 90% ----- 3 mark.

- (d) Class attendance from 91% and above ----- 4 mark.

Rest 30% of the marks allotted for IA will be distributed and awarded on the basis of performance of the students on the following criteria.

- (a) Home assignment ;
- (b) Seminar / Group discussion ;
- (c) Field work ;
- (d) Performance in co-curricular and extra - curricular activities.

### **End Semester Examination (ESE) :**

The ESE will comprise 80% of the total marks earmarked for a course. The ESE shall be of three hours duration for a course whose ESE component exceeds 50 marks. For a student to pass in a course / paper, she / he has to pass in both Internal Assessment and End Semester Examination separately.

### **Pass Marks :**

The pass marks will be as follows :

- Theory paper : 30%
- Practical Paper : 40%

A student must pass in both internal and external examination of a paper (theory and practical) separately if he / she has to pass in that paper.

Passing a UG course in any subject does not automatically imply qualifying in Honours, if any.

The following rules will apply for the Bachelor Degree in any subject with Honours.

Simple pass : 30% to 39% marks in aggregate, i.e. from CGPA 4.00 to less than CGPA 5.00

Pass with Honours : 40% marks or above in aggregate in Honours subject, i.e. minimum of CGPA 5.00

- \* In case a student with Honours in any subject secures less than 40% marks in aggregate (i.e. CGPA less than 5.00) but 30% or above in the Honours subject, she / he shall be declared "Simple Pass".
- \* In case of project work or dissertation, It shall be a separate paper with separately allotted marks and cannot be treated as part of any other paper. Pass mark for project work or dissertation will be 50%

## ***IMPORTANT REGULATIONS FOR CHOICE-BASED CREDIT SYSTEM (CBCS) AS PER GAUHATI UNIVERSITY DIRECTIONS***

The following table gives an idea about the nos of papers to be taken in the degree course.

### B.A. (Honours) Programme

Sem.	Core	AEC	SEC	DEC	GEN
I	101 102	Eng. / MIL (Assamese) Communication Paper (101)	-----	-----	Gen Elective for honours. (101)
II	201 202	Env. Science Paper (201)	-----	-----	Gen Elective for honours. (201)
III	301 302 303	-----	Skill enhancement course (301)	-----	Gen Elective for honours. (301)
IV	401 402 403	-----	Skill enhancement course (401)	-----	Gen Elective for honours. (401)
V	501 502	-----	-----	Discipline specific course.(501) Discipline specific course. (502)	-----
VI	601 602	-----	-----	Discipline specific course.(601) Discipline specific course.(602)	-----

**B.A. (Regular) Programme**

Sem.	Core	AEC	SEC	DSC	GEN
I	Eng. Compulsory. Paper (101) DSC (101) DSC (101)	Eng. / MIL (Assamese) Communication Paper (101)	-----	-----	-----
II	Eng. Compulsory. Paper (201) DSC (201) DSC (201)	Env. Science Paper (201)			
III	MIL (Assamese)/ Alternative English Paper (301) DSC (301) DSC (301)	----- -----	Skill Enhanceent Course (301)		
IV	MIL (Assamese)/ Alternative English Paper (401) DSC (401) DSC (401)	----- -----	Skill Enhanceent Course (401)		
V			Skill Enhanceent Course (501)	DS Elective (501) DS Elective (502)	GEN Elective (for regular) (501)
VI			Skill Enhanceent Course (601)	DS Elective (601) DS Elective (602)	GEN Elective (for regular) (601)

## CERTIFICATE COURSES IN VOCATIONAL SUBJECTS

The college has introduced certificate courses of one year in some vocational subjects keeping in view the students' need for livelihood in the present society. So, in addition to the compulsory and elective subjects students may choose at least one of the vocational subjects mentioned below.

### **Vocational Subjects :**

1. Computer Application.
2. Yoga Training.
3. Cutting & Embroidery
4. Bell Metal Manufacturing Training Centre.

The admission into the vocational courses will be made separately before 31st

August.

## STUDY CENTRE OF K.K.H.S.O.U.

The college opened a study centre of Krishna Kanta Handiqui State Open University on 27 th June, 2008. It provides opportunity for both academic and vocational education to the learners. Our college study centre of K.K.H.S.O.U. has as its present co-ordinator Dr. Prabhat Sarma , HOD Economics for running it. It offers the following courses of studies :

1. Bachelor of Arts (B.A.).
2. Bachelor of Business Administration (B.B.A.)

Regular students can also get admission in any of the above certificate courses if they so desire.

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## COMMENCEMENT OF CLASSES

All classes will follow the academic calendars of AHSEC and Gauhati University. The Principal of the college will notify the exact dates in pursuance of the two calendars .

## TIME SCHEDULE

Class hours	:	9 A.M. to 4-30 P.M.
Office hours	:	9-30 A.M. to 4-30 P.M.

## EVALUATORY BODIES

In our college, regular internal assessments, periodic and classroom examinations, Sessional Examination are conducted for evaluation of the students' academic development and quality. There is an Examination Board to conduct all the internal examinations and to make all necessary arrangements for external examinations held in our college as per guidelines received from Guwahati University and Assam Higher Secondary Education Council. Separate Examination Centre Committee is formed to look after the H.S. and T.D.C. Final Examinations.

## SALIENT EVENTS

Dates of admissions, internal & external examinations, college week, college election, etc. will be notified in due time.

## EXTENSION PROGRAMS

Our college attaches great importance to extending educational, health and hygiene services to the surrounding remote villages. The college aims at removal of superstitions and ignorance from the minds of the rural people. Students are encouraged to participate in various extension programmes. Some of these programmes are -

1. Organization of Medical Camp at remote places with the help of qualified doctors and nurses. Medicines are provided free of costs to the economically backward people.
2. Mobilization of opinions against smoking, chewing tobacco, drinking alcohol and drug addiction.
3. Organisation of seminars, workshop to promote self-employment and entrepreneurship.
4. Organisation of AIDS awareness camps in the rural area.
5. Active participation in imparting adult education.
6. Mobilization of opinions for empowerment of women and formation of general opinions against women atrocities in the society.
7. Organisation of Special and Normal camp at backward, rural places of the area through NSS unit, Bapujee College. The volunteers and concerned villagers can participate in these camps.
8. Surveying the specific problems of the remote areas of the region.

## Make-up of the governing body of our college

Like governing bodies of all other provincialized colleges of Assam, the governing bodies of our college are also formed after the guidelines of the state government.

The make-up of the present governing body of our college is as follows:-

President.:- Mr. Gouri Kanta Barman

Secretary.:- Dr. Ramesh Das, Principal.

- Members:-
1. Dr Ananta Deka (Teachers' Representative)
  2. Mr Nabajit Tamuli (Teachers' Representative)
  3. Mr. Bhabananda Das (Representative from non-teaching staff)
  4. Mr. Ghanashyam Bhuyan, (Representative from non-teaching staff)
  5. Mr. Dambarudhar Mushahary (Guardian Member)
  6. Md. Kader Ali (Guardian Member)
  7. Vacant (Female Member)
  8. Mr. Jakir Hussain Sikdar, MLA Sarukhetri LAC  
Special Permanent Invitee to the Governing Body.
  9. Vacant.
  10. Vacant.

## Department-wise present faculty members

### 1. Department of Assamese :

- (i) Mr. Dhanjit Deka, M.A., B. Ed. ( Head of the Dept.)
- (ii) Mr. Bipul Deka, M.A.
- (iii) Miss. Malamani Das. M.A.
- (iv) Miss Priyanka Bhuyan, M.A.
- (v) Vacant

### 2. Department of English :

- (i) Mr. jitendra Das, M. A.
- (ii) Mr. Pranab Kr. Sarma, M. A., L.L.B.
- (iii) Dr. Mukul Kr. Sarma, M.A., PGC.TE., PGD.TE., M. Phil., Ph. D. (Head of the Deptt.)
- (iv) Miss Anindita Kar, M.A.

### 3. Department of Economics :

- (i) Dr. Prabhat Sarma, M.A., Ph. D. (Head of the Deptt.)
- (ii) Mr. Dhiru Deka, M.A., M. Phil.
- (iii) Vacant

### 4. Department of Education :

- (i) Dr. Gitanjalee Bhuyan, M.A., M. Phil., Ph.D. (Head of the Deptt)
- (ii) Mrs. Sabita Kalita, M.A., M. Phil., B.Ed.
- (iii) Dr. Bijoylakshmi Deka, M.A., M. Phil, Ph. D., B.Ed.
- (iv) Dr. Ratul Das, M.A. Phd.

### 5 Department of Geography :

- (i) Dr. Ananta Deka, M.A., Ph.D.(Head of the Deptt.),

- (ii) Vacant
6. **Department of History :**  
 (i) Dr. Munin Saikia, M.A. Ph. D, (Head of the Deptt.)  
 (ii) Mr. Nabajit Tamuli, M.A., M. Phil.
7. **Department of Mathematics:**  
 (i) Mr. Kuladeep Choudhury, M.Sc., M. Phil  
 (ii) Vacant
8. **Department of Philosophy :**  
 (i) Dr. Mintu Devi, M.A. M. Phil., Ph.D. (Head of the Deptt.)  
 (ii) Dr. Namita Das, M.A., Ph.D.  
 (iii) Mr. Konseng Baruah, M.A. B.Ed.
9. **Department of Political Science :**  
 (i) Dr. Dipankar Barman, M.A. LL.B., Ph.D (Head of the Deptt)  
 (ii) Vacant.  
 (iii) Vacant.
10. **Department of Sanskrit:**  
 Contractual – Miss Jumani Das, M.A.
11. **Vocational (IT Course)**  
 (i) **Miss Deepsikha Barman, MCA**

## **NON-TEACHING STAFF**

### **(A) (Library Staff)**

1. Mr. Bhabananda Das, M.Sc., M. Lib.Sc., Librarian
2. Vacant. (Library Asstt.)
3. Mrs. Pramila Kalita, Lib. Bearer

### **(B) (Office Staff)**

1. Mr. Ghanashyam Bhuyan, Head Asstt.
  2. Mr. Chandan Das, Sr. Asstt.
  3. Mr. Binayak Deka, Jr. Assistant.
  4. Vacant (Jr. Asstt.)
  5. Vacant (Laboratory Bearer to the Deptt. of Geography)
  7. Mr. Deben Deka, 4th Grade  
 (Laboratory Bearer to the Deptt. of Education)
  8. Mr. Anath Barman, 4th Grade
  9. Mrs. Kshirada Deka, 4th Grade
  10. Vacant (4th Grade)  
 Contractual – Mr. Sanjay Roy, Computer Asstt.  
 Contractual – Mr. Ramen Bhuyan, 4th Grade (Night Chowkider, Temporary)  
 Contractual – Mrs. Hemalata Deka, 4th Grade. (Temporary)
- Contractual – Mrs. Manomati Deka, Sweeper (Temporary)

## PRINCIPALS OF THE COLLEGE

1. Mr. Bhabananda Deka, M.A. (From 1970 to 1971)
2. Dr. Prafulla Chandra Bhuyan, M.A. (Double) Ph. D. (From 1971 to 1999)
3. Mr. Nandeswar Choudhury, M.A. (In-charge Principal from Dec., 1999 to March, 2003)
4. Mrs. Mini Choudhury, M.A. (In-charge Principal from April, 2003 to July, 2004)
5. Mr. Nandeswar Choudhury, M.A.  
(In-charge Principal from 11th Sept. to 13th Oct, 2004)
6. Dr. Nakul Chandra Deka, M.A., Ph. D. (From 14th Oct., 2004 to 31-03-2015)
7. Mr. Mahesh Kalita, M.Sc., (In-charge Principal from 01-04-2015)
8. Mr. Joy Chandra Talukdar, M.A. (In-charge principal From 09-06-2016 to 31.08.2019)
9. Mr. Jamini Mohan Kakati, M.Sc., M.Phil.  
(In-charge principal from 1st Sept., 2019 to 5th January, 2020)
10. Dr. Ramesh Das, M.Sc., Ph.D (Principal from 6th January, 2020 till date)

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## **Gauhati University Academic Calendar for Undergraduate Courses**

The academic calendar for Undergraduate courses has not yet been published by G.U.

### **\* HOLIDAY LIST (G.U.)**

The Holiday list for Undergraduate courses has not yet been published by GU.



